

**MINUTES OF MEETING
SPECIAL PERSONNEL COMMITTEE
September 20, 2021**

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(Meeting starts at Time Code 00:41:55)

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A meeting of the Personnel Committee was held on Monday, September 20, 2021, electronically via Zoom due to the Covid-19 Pandemic. The meeting was called to order at 6:40 P.M. by the Vice-Chair, Kristin Dolan.

MEMBERS PRESENT: Kristin Dolan, Vice-Chair; Dominique Baez; Betty Wetmore; Berita Rowe-Lewis

MEMBERS ABSENT: Valerie Horsley, Chair; Athena Gary; Austin Cesare

PUBLIC INPUT: None

The following items were addressed:

Order amending the 2021-2022 Budget and establishing position Benefits Manager – Personnel Department

-- Moved by Ms. Baez, seconded by Ms. Rowe-Lewis. DISCUSSION: Mr. Kelley (Personnel Director) explained the salaries on the spreadsheet saying he can't project beyond 2023 when the contracts end. Ms. Wetmore asked if the part-time job would extend beyond next year and Mr. Kelley said no. Mr. Kelley then explained how the steps works and said the top step for Benefits Manager is \$75,109 and the top step for Benefit Technician is \$64,883.

A vote was taken and the item passed with 1 opposed (Dolan)

There being no further business, the meeting was duly adjourned at 6:56 P.M.

Respectfully submitted,

Kim Renta, Clerk
for Kristin Dolan, Vice-Chair