

TOWN CLERK
HAMDEN, CT

2021 OCT 22 P 2:15

REC'D AND FILED BY

MINUTES
CIVIL SERVICE COMMISSION
REGULAR MEETING

Tuesday, October 19, 2021 @ 9:00 A.M.

Hamden Government Center

Electronic Meeting pursuant to Paragraph 1 of Executive Order 7B

This was an Electronic Meeting and

In person meeting at the Hamden Government Center

Main Conference Room Third Floor

The link below was provided to join the meeting.

<https://us06web.zoom.us/j/89220438002>

*To view the recording, please click the following link
and observe the instructions when/if prompted:

<https://us06web.zoom.us/rec/share/9uspMvx5q3fporcIfHh-knYm09qT5ug0wZOymbgojSeqL-DEWG2Dx8KStQ6S.O8J6RdRecAMZAE5L>

***If prompted for a password, enter: 7HHBx@1=

***If you are reviewing a print copy of these minutes and wish to view the meeting
recording, please visit the Agenda Center at www.hamden.com/AgendaCenter.

Then, review the recording by downloading the digital version of

These minutes and following the instructions above.

Public questions were be emailed to CSC@hamden.com

IN ACCORDANCE WITH THE DECISION OF THE HAMDEN CIVIL SERVICE
COMMISSION, MINUTES WILL REFLECT INDIVIDUALS IN ATTENDANCE, MOTIONS
MADE AND VOTES TAKEN.

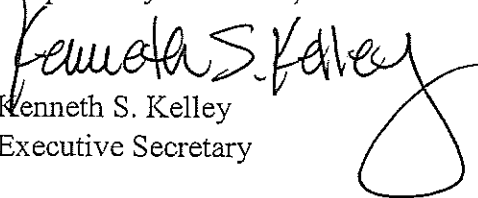
Chairperson Andrea Lobo called the meeting to order at 9:03 A.M., with the Commissioner Curt Andrews in attendance. Also present were, Executive Secretary Kenneth Kelley, Benefits Technician Kathleen Walsh, Human Resource Officer Brigitte Cogswell, Police Chief John Sullivan, and Deputy Chief Gabe Lupo.

1. Review and approval of the October 5, 2021 Civil Service Commission regular Meeting Minutes. On a motion by Chairperson Lobo, seconded by Commissioner Andrews, it was the unanimous decision of the Commission to approve the minutes, as amended: Section 2 a) Fire Lieutenant—on request made by Personnel Director Kelley on behalf of Fire Chief Merewede...
2. Review and action on the following eligibility list(s):
 - a. Associate Library Director: On a motion by Chairperson Lobo, seconded by Commissioner Andrews, it was the unanimous decision of the Commission that the list would be recertified for a six (6) month period ending April 20, 2022.

- b. Assistant Assessor: No action taken.
 - c. Library Clerk PT: No action taken, list expired.
3. Review and Action on the following application(s):
- a. Administrative Secretary—(4 internal applicants): On a motion by Chairperson Lobo, seconded by Commissioner Andrews, it was the unanimous decision of the Commission that one (1) applicant met the minimum qualifications and would move on in the process.
 - b. Entry Level Police—(11 applicants): On a motion by Chairperson Lobo, seconded by Commissioner Andrews, it was the unanimous decision of the Commission that eleven (11) applicants would move on in the process.
4. Review and certification of the following eligibility list(s):
- a. Payroll Clerk: On a motion by Chairperson Lobo, seconded by Commissioner Andrews, it was the unanimous decision of the Commission to certify the list for a six (6) month period ending 04/16/2022.
5. Old Business:
- a. Correspondence from UPSEU Attorney Liz Ditman regarding a meeting with Assistant Superintendent for Human Resources and Administration Gary Highsmith to discuss the testing procedure for BOE Clerk 7 and Clerk 9 testing. It was decided that the Personnel department would assist the BOE in conducting the recruitment and testing for Clerk 7 and Clerk 9.
6. Public Input: There were no items of Public Correspondence to discuss.
7. New Business:
- a. Request was made by Personnel Director Kelley to certify the list for Administrative Secretary in the Personnel Department. On a motion by Chairperson Lobo, seconded by Commissioner Andrews, it was the unanimous decision of the Commission to certify the list for a six (6) month period ending in 04/16/2022.

- b. Request was made by Personnel Director Kelley to certify the list for Assistant Superintendent of Apparatus, for the Fire Department. On a motion by Chairperson Lobo, seconded by Commissioner Andrews, it was the unanimous decision of the Commission to certify the list for a six (6) month period ending 04/16/2022.
8. Adjourn: On a motion by Chairperson Lobo, seconded by Commissioner Andrews, it was the unanimous decision of the Commission to adjourn at 9:21 A.M.

Respectfully submitted,


Kenneth S. Kelley
Executive Secretary

Payroll Clerk - Eligibility List
Oral Examination – October 7, 2021

<u>Rank</u>	<u>Candidate Name</u>
1	Alicia Panayotakis
2	Chona Edgeworth
3	Oshuan Alvarez
4	Fred Palange

Certified by the Civil Service Commission on October 19, 2021.

Administrative Secretary

Eligibility List

October 19, 2021

- 1.) Erica Blue

Certified by the Civil Service Commission on October 19, 2021.

**Assistant Superintendent
of Apparatus Eligibility List
October 19, 2021**

- 1.) Giovanni Ferrucci
- 2.) Jonathan Poole
- 3.) John Pucillo, Jr.

Certified by the Civil Service Commission on October 19, 2021.