

**MINUTES OF MEETING
MUNICIPAL PLANNING & PROPERTIES COMMITTEE
November 8, 2023**

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(Meeting starts at Time Code 01:44:35)

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A meeting of the Municipal Planning & Properties Committee was held on Wednesday, November 8, 2023. This was a hybrid meeting held both in person and electronically via Zoom. The meeting was called to order at 8:43 P.M. by the Chair, Abdul Osmanu.

MEMBERS PRESENT: Abdul Osmanu, Chair; Ted Stevens, Vice Chair; Sarah Gallagher; Cory O'Brien; Kristen Zaehring

MEMBERS ABSENT: Adrian Webber; Bob Anthony

PUBLIC INPUT: None

The following items were addressed:

1. Order for approval of on-call Architectural Services Agreements

-- Moved by Mr. O'Brien, seconded by Mr. Stevens. DISCUSSION: Chief of Staff Mr. Grace explained how this helps speed along and makes our processes completing projects more efficient by having companies that we can work with all ready to go. Mr. Stevens asked how many firms we received bids from. Mr. Grace said he doesn't have that number right now. Ms. Zaehring asked if this was for particular projects in mind. Mr. Grace said nothing specific. After some discussion on items coming to Council for approval Ms. Gruen went over and read the charter threshold of \$100,000.

A vote was taken and the item passed with 1 opposed (Zaehring) and 1 abstention (Osmanu)

2. Order for approval of on-call Engineering Services Agreements

-- Moved by Mr. Stevens, seconded by Mr. O'Brien and approved with 1 opposed (Zaehring) and 2 abstentions (Osmanu) (Gallagher)

There being no further business, the meeting adjourned at 8:57 P.M.

Respectfully submitted,

Kim Renta, Clerk
for Abdul Osmanu, Chair